

NEW MEXICO PUBLIC REGULATION COMMISSION

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P.O. Box 1269
1120 Paseo de Peralta, Room 413
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
Don Shainin, State Fire Marshal

CHIEF OF STAFF
Ernest D. Archuleta, P.E.

1-800-244-6702 (In-state only)
(505) 476-0174
Fax: (505) 476-0100

December 5, 2018

Nick Martinez Fire Chief
Pojoaque Fire Department
David Sperling
Santa Fe County Fire Chief
#35 Camino Justicia
Santa Fe, NM 87508

Ref: FY 19 New Mexico Fire Protection Grant Council Award Notice

Dear Fire Chief and Santa Fe County Fire Chief,

Congratulations! Your grant application on behalf of the Pojoaque Fire Department for SCBA: award item(s) has been reviewed and an award has been granted.

Over 150 grant applications were submitted and over \$23 million in needs were considered. The Pojoaque Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The specifications for the equipment needs identified in the 2019 Grant application must be submitted to this office for approval by close of business **January 15, 2019** and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of \$100,000.00, for the purchase of the approved project request, will be sent to your local governing body Treasurer, after approval by this office of the submitted project specifications, on or near **January 22, 2019**.

The deadline to encumber the money by contract with the vendor is **May 15, 2019**. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount plus the matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact John Kondratick, Deputy Fire Marshal; Fire Service Support Bureau at (505) 476-0165 or (505) 470-1044.

Sincerely,

Don Shainin
State Fire Marshal

Sincerely,

Norma Jean Valdez
Grant Council Chair

xc: Chief
Board of County Commissioners

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(505) 476-0066
Fax: (505) 476-0100

January 3, 2019

David Sperling
Santa Fe County Fire Department
35 Camino Justicia
Santa Fe, New Mexico 87508

Fire Chief Sperling:

The specifications you submitted on January 3, 2019 for the purchase of SCBA's have been reviewed and are approved. Pojoaque Fire District is authorized to use fire protection fund monies and Grant Award Monies for the purchase of this equipment. Please be advised you SHALL comply with the current NFPA standards.

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the SCBA's. Pojoaque Fire District is currently an ISO rating of 4 with a minimum yearly Fire Protection Fund Allocation of \$89,418.00.

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance the SCBA's loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-231-7162.

Sincerely,

A handwritten signature in cursive script that reads "Sammy Anaya".

Sammy Anaya
Fire Service Coordinator

XC Mr. Don Shainin, State Fire Marshal
File

FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST

Part 1

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

DEPARTMENT NAME: Pojoaque COUNTY: Santa Fe

FUNDED PROJECT: SCBA

AMOUNT AWARDED: \$100,000.00

PROJECT CHECKLIST

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval	January 15, 2019	Submittal Date	Submitted to:
Approval from SFMO to proceed with project specifications	February 15, 2019	Approval Date	Approved by:
Funds Encumbered by Procurement Code	May 15, 2019	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			

Please complete the FY 19 Closeout Checklist

Part 2

EXCESS/SURPLUS
PROJECT BUDGET TO ACTUALS SUMMARY Spreadsheet

**FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST**

**Part 2
PROJECT BUDGET TO ACTUALS SUMMARY
EXCESS/SURPLUS**

POJOAQUE FIRE DEPARTMENT

Instructions for this form:

(You may need to expand the row height to see all of the information in a row)

1. ENTER the "Total Actual Project Cost at Completion" in the yellow field highlighted in the spreadsheet below (LINE 1)
2. When you enter the "Total Actual Project Cost at Completion" amount into the yellow field the spreadsheet formulas will automatically calculate the Excess/Surplus results
3. Excess/Surplus Calculation
 - a. The amount in **Excess** of the "Total Actual Project Cost at Completion"
The department is responsible for this amount
 - b. The Amount in **Surplus** of the "Total Actual Project Cost at Completion" is shown in **RED PARENTHESIS ()**;
(Amount the department must return to the Fire Grant Fund)

Excess/Surplus Calculation		
LINE 1	Total Actual Project Cost at Completion (Enter total amount here)	
LINE 2	FY 19 Grant Amount Awarded (Pre-Populated Field)	100,000.00
LINE 3	<u>Subtotal 1</u> Auto Calculated Field LINE 1 less LINE 2 Subtract "FY 19 Grant Amount Awarded" from "Total Actual Project Cost at Completion"	(\$100,000.00)
LINE 4	Minimum Matching Amount 10% of Total FY 19 Grant Amount Awarded (Pre-Populated Field)	\$10,000.00
LINE 5	<u>Subtotal 2</u> Auto Calculated Field LINE 3 Less LINE 4 If the amount shown is shown in BLACK , this is the amount in Excess of the FY 19 Grant Award; the department is responsible for this amount ----- If the amount is shown in RED () , this is the amount in Surplus of the FY 19 Grant Award; department must return to the Grant Fund	(\$110,000.00)

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Don Shainin, State Fire Marshal

CHIEF OF STAFF
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Fax: (505) 476-0100

December 5, 2018

JD Damron Fire Chief
Tesuque Fire Department
David Sperling
Santa Fe County Fire Chief
#35 Camino Justicia
Santa Fe, NM 87508

Ref: FY 19 New Mexico Fire Protection Grant Council Award Notice

Dear Fire Chief and Santa Fe County Fire Chief,

Congratulations! Your grant application on behalf of the Tesuque Fire Department for SCBA; award item(s) has been reviewed and an award has been granted.

Over 150 grant applications were submitted and over \$23 million in needs were considered. The Tesuque Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The specifications for the equipment needs identified in the 2019 Grant application must be submitted to this office for approval by close of business **January 15, 2019** and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of \$68,400.00, for the purchase of the approved project request, will be sent to your local governing body Treasurer, after approval by this office of the submitted project specifications, on or near **January 22, 2019**.

The deadline to encumber the money by contract with the vendor is **May 15, 2019**. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount plus the matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact John Kondratick, Deputy Fire Marshal; Fire Service Support Bureau at (505) 476-0165 or (505) 470-1044.

Sincerely,

Don Shainin
State Fire Marshal

Sincerely,

Norma Jean Valdez
Grant Council Chair

xc: Chief
Board of County Commissioners

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Don Shainin, State Fire Marshal

CHIEF OF STAFF

Ernest D. Archuleta, P.E.

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(505) 476-0066
Fax: (505) 476-0100

January 3, 2019

David Sperling
Santa Fe County Fire Department
35 Camino Justicia
Santa Fe, New Mexico 87508

Fire Chief Sperling:

The specifications you submitted on January 3, 2019 for the purchase of SCBA's have been reviewed and are approved. Tesuque Fire District is authorized to use fire protection fund monies and Grant Award Monies for the purchase of this equipment. Please be advised you SHALL comply with the current NFPA standards.

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the SCBA's. Tesuque Fire District is currently an ISO rating of 5 with a minimum yearly Fire Protection Fund Allocation of \$106,891.00.

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance the SCBA's loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-231-7162.

Sincerely,

A handwritten signature in cursive script that reads "Sammy Anaya".

Sammy Anaya
Fire Service Coordinator

XC Mr. Don Shainin, State Fire Marshal
File

FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST

Part 1

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

DEPARTMENT NAME: Tesuque COUNTY: Santa Fe

FUNDED PROJECT: SCBA

AMOUNT AWARDED: \$68,400.00

PROJECT CHECKLIST

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval	January 15, 2019	Submittal Date	Submitted to:
Approval from SFMO to proceed with project specifications	February 15, 2019	Approval Date	Approved by:
Funds Encumbered by Procurement Code	May 15, 2019	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			

Please complete the FY 19 Closeout Checklist

Part 2

EXCESS/SURPLUS

PROJECT BUDGET TO ACTUALS SUMMARY Spreadsheet

**FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST**

**Part 2
PROJECT BUDGET TO ACTUALS SUMMARY
EXCESS/SURPLUS**

TESUQUE FIRE DEPARTMENT

Instructions for this form:

(You may need to expand the row height to see all of the information in a row)

1. ENTER the "Total Actual Project Cost at Completion" in the yellow field highlighted in the spreadsheet below (LINE 1)
2. When you enter the "Total Actual Project Cost at Completion" amount into the yellow field the spreadsheet formulas will automatically calculate the Excess/Surplus results
3. Excess/Surplus Calculation
 - a. The amount in **Excess** of the "Total Actual Project Cost at Completion"
The department is responsible for this amount
 - b. The Amount in **Surplus** of the "Total Actual Project Cost at Completion" is shown in **RED PARENTHESIS ()**;
(Amount the department must return to the Fire Grant Fund)

Excess/Surplus Calculation		
LINE 1	Total Actual Project Cost at Completion (Enter total amount here)	
LINE 2	FY 19 Grant Amount Awarded (Pre-Populated Field)	68,400.00
LINE 3	<u>Subtotal 1</u> Auto Calculated Field LINE 1 less LINE 2 Subtract "FY 19 Grant Amount Awarded" from "Total Actual Project Cost at Completion"	(\$68,400.00)
LINE 4	Minimum Matching Amount 10% of Total FY 19 Grant Amount Awarded (Pre-Populated Field)	\$6,840.00
LINE 5	<u>Subtotal 2</u> Auto Calculated Field LINE 3 Less LINE 4 If the amount shown is shown in BLACK , this is the amount in Excess of the FY 19 Grant Award; the department is responsible for this amount ----- If the amount is shown in RED {} , this is the amount in Surplus of the FY 19 Grant Award; department must return to the Grant Fund	(\$75,240.00)

NEW MEXICO PUBLIC REGULATION COMMISSION

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DISTRICT 5 SANDY JONES, CHAIR

CHIEF OF STAFF

Ernest D. Archuleta, P.E.

December 5, 2018

Efren Galindo Fire Chief
La Cienega Fire Department
David Sperling
Santa Fe County Fire Chief
#35 Camino Justicia
Santa Fe, NM 87508

Ref: FY 19 New Mexico Fire Protection Grant Council Award Notice

Dear Fire Chief and Santa Fe County Fire Chief,

Congratulations! Your grant application on behalf of the La Cienega Fire Department for SCBA; award item(s) has been reviewed and an award has been granted.

Over 150 grant applications were submitted and over \$23 million in needs were considered. The La Cienega Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The specifications for the equipment needs identified in the 2019 Grant application must be submitted to this office for approval by close of business **January 15, 2019** and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of \$100,000.00, for the purchase of the approved project request, will be sent to your local governing body Treasurer, after approval by this office of the submitted project specifications, on or near **January 22, 2019**.

The deadline to encumber the money by contract with the vendor is **May 15, 2019**. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount plus the matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

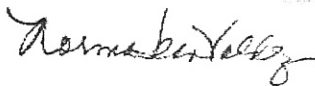
If further information is required, please contact John Kondratick, Deputy Fire Marshal; Fire Service Support Bureau at (505) 476-0165 or (505) 470-1044.

Sincerely,



Don Shainin
State Fire Marshal

Sincerely,



Norma Jean Valdez
Grant Council Chair

xc: Chief
Board of County Commissioners

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STATE FIRE MARSHAL DIVISION
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STATE FIRE MARSHAL DIVISION
Don Shainin, State Fire Marshal

CHIEF OF STAFF

Ernest D. Archuleta, P.E.

1-800-244-6702 (In-state only)
(505) 476-0066
Fax: (505) 476-0100

January 3, 2019

David Sperling
Santa Fe County Fire Department
35 Camino Justicia
Santa Fe, New Mexico 87508

Fire Chief Sperling:

The specifications you submitted on January 3, 2019 for the purchase of SCBA's have been reviewed and are approved. La Cienega Fire District is authorized to use fire protection fund monies and Grant Award Monies for the purchase of this equipment. Please be advised you SHALL comply with the current NFPA standards.

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the SCBA's. La Cienega Fire District is currently an ISO rating of 5 with a minimum yearly Fire Protection Fund Allocation of \$123,334.00.

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance the SCBA's loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-231-7162.

Sincerely,

A handwritten signature in cursive script that reads "Sammy Anaya".

Sammy Anaya
Fire Service Coordinator

XC Mr. Don Shainin, State Fire Marshal
File

FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST

Part 1

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

DEPARTMENT NAME: La Cienega COUNTY: Santa Fe

FUNDED PROJECT: SCBA

AMOUNT AWARDED: \$100,000.00

PROJECT CHECKLIST

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval	January 15, 2019	Submittal Date	Submitted to:
Approval from SFMO to proceed with project specifications	February 15, 2019	Approval Date	Approved by:
Funds Encumbered by Procurement Code	May 15, 2019	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			

Please complete the FY 19 Closeout Checklist

Part 2

EXCESS/SURPLUS

PROJECT BUDGET TO ACTUALS SUMMARY Spreadsheet

**FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST**

**Part 2
PROJECT BUDGET TO ACTUALS SUMMARY
EXCESS/SURPLUS**

LA CIENEGA FIRE DEPARTMENT

Instructions for this form:

(You may need to expand the row height to see all of the information in a row)

1. ENTER the "Total Actual Project Cost at Completion" in the yellow field highlighted in the spreadsheet below (LINE 1)
2. When you enter the "Total Actual Project Cost at Completion" amount into the yellow field the spreadsheet formulas will automatically calculate the Excess/Surplus results
3. Excess/Surplus Calculation
 - a. The amount in **Excess** of the "Total Actual Project Cost at Completion"
The department is responsible for this amount
 - b. The Amount in **Surplus** of the "Total Actual Project Cost at Completion" is shown in **RED PARENTHESIS ()**;
(Amount the department must return to the Fire Grant Fund)

Excess/Surplus Calculation		
LINE 1	Total Actual Project Cost at Completion (Enter total amount here)	
LINE 2	FY 19 Grant Amount Awarded (Pre-Populated Field)	100,000.00
LINE 3	<u>Subtotal 1</u> Auto Calculated Field LINE 1 less LINE 2 Subtract "FY 19 Grant Amount Awarded" from "Total Actual Project Cost at Completion"	(\$100,000.00)
LINE 4	Minimum Matching Amount 10% of Total FY 19 Grant Amount Awarded (Pre-Populated Field)	\$10,000.00
LINE 5	<u>Subtotal 2</u> Auto Calculated Field LINE 3 Less LINE 4 If the amount shown is shown in BLACK , this is the amount in Excess of the FY 19 Grant Award; the department is responsible for this amount ----- If the amount is shown in RED () , this is the amount in Surplus of the FY 19 Grant Award; department must return to the Grant Fund	(\$110,000.00)

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DISTRICT 4 LYNDY LOVEJOY
DISTRICT 5 SANDY JONES, CHAIR

CHIEF OF STAFF

Ernest D. Archuleta, P.E.

December 5, 2018

Carl Hansen Fire Chief
Madrid Fire Department
David Sperling
Santa Fe County Fire Chief
#35 Camino Justicia
Santa Fe, NM 87508

Ref: FY 19 New Mexico Fire Protection Grant Council Award Notice

Dear Fire Chief and Santa Fe County Fire Chief,

Congratulations! Your grant application on behalf of the Madrid Fire Department for SCBA: award item(s) has been reviewed and an award has been granted.

Over 150 grant applications were submitted and over \$23 million in needs were considered. The Madrid Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The specifications for the equipment needs identified in the 2019 Grant application must be submitted to this office for approval by close of business **January 15, 2019** and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of \$36,100.00, for the purchase of the approved project request, will be sent to your local governing body Treasurer, after approval by this office of the submitted project specifications, on or near **January 22, 2019**.

The deadline to encumber the money by contract with the vendor is **May 15, 2019**. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount plus the matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

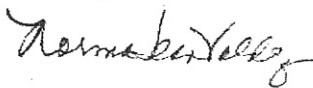
If further information is required, please contact John Kondratick, Deputy Fire Marshal; Fire Service Support Bureau at (505) 476-0165 or (505) 470-1044.

Sincerely,



Don Shainin
State Fire Marshal

Sincerely,



Norma Jean Valdez
Grant Council Chair

xc: Chief
Board of County Commissioners

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STATE FIRE MARSHAL DIVISION
Don Shainin, State Fire Marshal

CHIEF OF STAFF

Ernest D. Archuleta, P.E.

1-800-244-6702 (In-state only)
(505) 476-0066
Fax: (505) 476-0100

January 3, 2019

David Sperling
Santa Fe County Fire Department
35 Camino Justicia
Santa Fe, New Mexico 87508

Fire Chief Sperling:

The specifications you submitted on January 3, 2019 for the purchase of SCBA's have been reviewed and are approved. Madrid Fire District is authorized to use fire protection fund monies and Grant Award Monies for the purchase of this equipment. Please be advised you SHALL comply with the current NFPA standards.

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the SCBA's. Madrid Fire District is currently an ISO rating of 5 with a minimum yearly Fire Protection Fund Allocation of \$61,667.00.

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance the SCBA's loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-231-7162.

Sincerely,

A handwritten signature in black ink that reads "Sammy Anaya".

Sammy Anaya
Fire Service Coordinator

XC Mr. Don Shainin, State Fire Marshal
File

**FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST
Part 1**

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

DEPARTMENT NAME: Madrid COUNTY: Santa Fe

FUNDED PROJECT: SCBA

AMOUNT AWARDED: \$36,100.00

PROJECT CHECKLIST

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval	January 15, 2019	Submittal Date	Submitted to:
Approval from SFMO to proceed with project specifications	February 15, 2019	Approval Date	Approved by:
Funds Encumbered by Procurement Code	May 15, 2019	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			

Please complete the FY 19 Closeout Checklist

Part 2

**EXCESS/SURPLUS
PROJECT BUDGET TO ACTUALS SUMMARY Spreadsheet**

**FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST**

Part 2

**PROJECT BUDGET TO ACTUALS SUMMARY
EXCESS/SURPLUS**

MADRID FIRE DEPARTMENT

Instructions for this form:

(You may need to expand the row height to see all of the information in a row)

1. ENTER the "Total Actual Project Cost at Completion" in the yellow field highlighted in the spreadsheet below (LINE 1)
2. When you enter the "Total Actual Project Cost at Completion" amount into the yellow field the spreadsheet formulas will automatically calculate the Excess/Surplus results
3. Excess/Surplus Calculation
 - a. The amount in **Excess** of the "Total Actual Project Cost at Completion"
The department is responsible for this amount
 - b. The Amount in **Surplus** of the "Total Actual Project Cost at Completion" is shown in **RED PARENTHESIS ()**;
(Amount the department must return to the Fire Grant Fund)

Excess/Surplus Calculation		
LINE 1	Total Actual Project Cost at Completion (Enter total amount here)	
LINE 2	FY 19 Grant Amount Awarded (Pre-Populated Field)	36,100.00
LINE 3	<u>Subtotal 1</u> Auto Calculated Field LINE 1 less LINE 2 Subtract "FY 19 Grant Amount Awarded" from "Total Actual Project Cost at Completion"	(\$36,100.00)
LINE 4	Minimum Matching Amount 5% of Total FY 19 Grant Amount Awarded (Pre-Populated Field)	\$1,805.00
LINE 5	<u>Subtotal 2</u> Auto Calculated Field LINE 3 Less LINE 4 If the amount shown is shown in BLACK , this is the amount in Excess of the FY 19 Grant Award; the department is responsible for this amount ----- If the amount is shown in RED () , this is the amount in Surplus of the FY 19 Grant Award; department must return to the Grant Fund	(\$37,905.00)

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL, VICE-CHAIR
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DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 LYNDA LOVEJOY
DISTRICT 5 SANDY JONES, CHAIR

CHIEF OF STAFF

Ernest D. Archuleta, P.E.

December 5, 2018

Jane McSweeney Fire Chief
Glorieta Pass Fire Department
David Sperling
Santa Fe County Fire Chief
#35 Camino Justicia
Santa Fe, NM 87508

Ref: FY 19 New Mexico Fire Protection Grant Council Award Notice

Dear Fire Chief and Santa Fe County Fire Chief,

Congratulations! Your grant application on behalf of the Glorieta Pass Fire Department for SCBA: award item(s) has been reviewed and an award has been granted.

Over 150 grant applications were submitted and over \$23 million in needs were considered. The Glorieta Pass Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The specifications for the equipment needs identified in the 2019 Grant application must be submitted to this office for approval by close of business **January 15, 2019** and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of \$51,300.00, for the purchase of the approved project request, will be sent to your local governing body Treasurer, after approval by this office of the submitted project specifications, on or near **January 22, 2019**.

The deadline to encumber the money by contract with the vendor is **May 15, 2019**. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount plus the matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

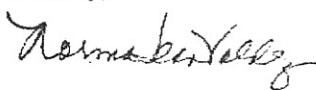
If further information is required, please contact John Kondratick, Deputy Fire Marshal; Fire Service Support Bureau at (505) 476-0165 or (505) 470-1044.

Sincerely,



Don Shainin
State Fire Marshal

Sincerely,



Norma Jean Valdez
Grant Council Chair

xc: Chief
Board of County Commissioners

1 888 4 ASK PRC
www.nmprc.state.nm.us



P.O. Box 1269
1120 Paseo de Peralta, Room 413
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
Don Shainin, State Fire Marshal

1-800-244-6702 (In-state only)
(505) 476-0174
Fax: (505) 476-0100

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NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL, VICE-CHAIR
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 LYNDA LOVEJOY
DISTRICT 5 SANDY JONES, CHAIR



P.O. Box 1269
1120 Paseo de Peralta, Room 413
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
Don Shainin, State Fire Marshal

CHIEF OF STAFF

Ernest D. Archuleta, P.E.

1-800-244-6702 (In-state only)
(505) 476-0066
Fax: (505) 476-0100

January 3, 2019

David Sperling
Santa Fe County Fire Department
35 Camino Justicia
Santa Fe, New Mexico 87508

Fire Chief Sperling:

The specifications you submitted on January 3, 2019 for the purchase of SCBA's have been reviewed and are approved. Glorieta Pass Fire District is authorized to use fire protection fund monies and Grant Award Monies for the purchase of this equipment. Please be advised you SHALL comply with the current NFPA standards.

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the SCBA's. Glorieta Pass Fire District is currently an ISO rating of 4 with a minimum yearly Fire Protection Fund Allocation of \$129,502.00.

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance the SCBA's loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-231-7162.

Sincerely,

A handwritten signature in cursive script that reads "Sammy Anaya".

Sammy Anaya
Fire Service Coordinator

XC Mr. Don Shainin, State Fire Marshal
File

FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST

Part 1

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

DEPARTMENT NAME: Glorieta Pass COUNTY: Santa Fe

FUNDED PROJECT: SCBA

AMOUNT AWARDED: \$51,300.00

PROJECT CHECKLIST

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval	January 15, 2019	Submittal Date	Submitted to:
Approval from SFMO to proceed with project specifications	February 15, 2019	Approval Date	Approved by:
Funds Encumbered by Procurement Code	May 15, 2019	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			

Please complete the FY 19 Closeout Checklist

Part 2

EXCESS/SURPLUS

PROJECT BUDGET TO ACTUALS SUMMARY Spreadsheet

**FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST**

**Part 2
PROJECT BUDGET TO ACTUALS SUMMARY
EXCESS/SURPLUS**

GLORIETA PASS FIRE DEPARTMENT

Instructions for this form:

(You may need to expand the row height to see all of the information in a row)

1. ENTER the "Total Actual Project Cost at Completion" in the yellow field highlighted in the spreadsheet below (LINE 1)
2. When you enter the "Total Actual Project Cost at Completion" amount into the yellow field the spreadsheet formulas will automatically calculate the Excess/Surplus results
3. Excess/Surplus Calculation
 - a. The amount in **Excess** of the "Total Actual Project Cost at Completion"
The department is responsible for this amount
 - b. The Amount in **Surplus** of the "Total Actual Project Cost at Completion" is shown in **RED PARENTHESIS ()**;
(Amount the department must return to the Fire Grant Fund)

Excess/Surplus Calculation		
LINE 1	Total Actual Project Cost at Completion (Enter total amount here)	
LINE 2	FY 19 Grant Amount Awarded (Pre-Populated Field)	51,300.00
LINE 3	<u>Subtotal 1</u> Auto Calculated Field LINE 1 less LINE 2 Subtract "FY 19 Grant Amount Awarded" from "Total Actual Project Cost at Completion"	(\$51,300.00)
LINE 4	Minimum Matching Amount 10% of Total FY 19 Grant Amount Awarded (Pre-Populated Field)	\$5,130.00
LINE 5	<u>Subtotal 2</u> Auto Calculated Field LINE 3 Less LINE 4 If the amount shown is shown in BLACK , this is the amount in Excess of the FY 19 Grant Award; the department is responsible for this amount ----- If the amount is shown in RED () , this is the amount in Surplus of the FY 19 Grant Award; department must return to the Grant Fund	(\$56,430.00)

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

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DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 LYNDY LOVEJOY
DISTRICT 5 SANDY JONES, CHAIR

CHIEF OF STAFF

Ernest D. Archuleta, P.E.

December 7, 2018

Milt Moomaw
Agua Fria Fire Chief
David Sperling
Santa Fe County Fire Chief
#35 Camino Justicia
Santa Fe, NM 87508

Ref: FY 19 New Mexico Fire Protection Grant Council Award Notice

Dear Fire Chief and Santa Fe County Fire Chief,

Congratulations! Your grant application on behalf of the Agua Fria Fire Department for SCBA; award item(s) has been reviewed and an award has been granted.

Over 150 grant applications were submitted and over \$23 million in needs were considered. The Agua Fria Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The specifications for the equipment needs identified in the 2019 Grant application must be submitted to this office for approval by close of business **January 15, 2019** and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of \$100,000.00, for the purchase of the approved project request, will be sent to your local governing body Treasurer, after approval by this office of the submitted project specifications, on or near **January 22, 2019**.

The deadline to encumber the money by contract with the vendor is **May 15, 2019**. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount plus the matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

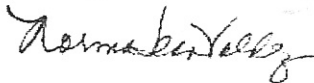
If further information is required, please contact John Kondratick, Deputy Fire Marshal; Fire Service Support Bureau at (505) 476-0165 or (505) 470-1044.

Sincerely,



Don Shainin
State Fire Marshal

Sincerely,



Norma Jean Valdez
Grant Council Chair

xc: Chief
Board of County Commissioners

1 888 4 ASK PRC
www.nmprc.state.nm.us

PRC

Working for You!



P.O. Box 1269
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Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
Don Shainin, State Fire Marshal

1-800-244-6702 (In-state only)
(505) 476-0174
Fax: (505) 476-0100

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL, VICE-CHAIR
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 LYNDA LOVEJOY
DISTRICT 5 SANDY JONES, CHAIR

CHIEF OF STAFF

Ernest D. Archuleta, P.E.



P.O. Box 1269
1120 Paseo de Peralta, Room 413
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
Don Shainin, State Fire Marshal

1-800-244-6702 (In-state only)
(505) 476-0066
Fax: (505) 476-0100

January 3, 2019

David Sperling
Santa Fe County Fire Department
35 Camino Justicia
Santa Fe, New Mexico 87508

Fire Chief Sperling:

The specifications you submitted on January 3, 2019 for the purchase of SCBA's have been reviewed and are approved. Aqua Fria Fire District is authorized to use fire protection fund monies and Grant Award Monies for the purchase of this equipment. Please be advised you SHALL comply with the current NFPA standards.

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the SCBA's. Aqua Fria Fire District is currently an ISO rating of 5 with a minimum yearly Fire Protection Fund Allocation of \$123,334.00.

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance the SCBA's loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-231-7162.

Sincerely,

A handwritten signature in cursive script that reads "Sammy Anaya".

Sammy Anaya
Fire Service Coordinator

XC Mr. Don Shainin, State Fire Marshal
File

**FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST**

**Part 2
PROJECT BUDGET TO ACTUALS SUMMARY
EXCESS/SURPLUS**

AGUA FRIA FIRE DEPARTMENT

Instructions for this form:

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The department is responsible for this amount
 - b. The Amount in **Surplus** of the "Total Actual Project Cost at Completion" is shown in **RED PARENTHESIS ()**;
(Amount the department must return to the Fire Grant Fund)

Excess/Surplus Calculation

LINE 1	Total Actual Project Cost at Completion (Enter total amount here)	
LINE 2	FY 19 Grant Amount Awarded (Pre-Populated Field)	100,000.00
LINE 3	<u>Subtotal 1</u> Auto Calculated Field LINE 1 less LINE 2 Subtract "FY 19 Grant Amount Awarded" from "Total Actual Project Cost at Completion"	(\$100,000.00)
LINE 4	Minimum Matching Amount 10% of Total FY 19 Grant Amount Awarded (Pre-Populated Field)	\$10,000.00
LINE 5	<u>Subtotal 2</u> Auto Calculated Field LINE 3 Less LINE 4 If the amount shown is shown in BLACK , this is the amount in Excess of the FY 19 Grant Award; the department is responsible for this amount ----- If the amount is shown in RED () , this is the amount in Surplus of the FY 19 Grant Award; department must return to the Grant Fund	(\$110,000.00)

FY19 NEW MEXICO FIRE PROTECTION GRANT AWARD
PROJECT CLOSEOUT CHECKLIST
Part 1

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

DEPARTMENT NAME: Agua Fria COUNTY: Santa Fe

FUNDED PROJECT: SCBA

AMOUNT AWARDED: \$100,000.00

PROJECT CHECKLIST

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval	January 15, 2019	Submittal Date	Submitted to:
Approval from SFMO to proceed with project specifications	February 15, 2019	Approval Date	Approved by:
Funds Encumbered by Procurement Code	May 15, 2019	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
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SFMO Inspection		Requested Date	Requested of whom:
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			

Please complete the FY 19 Closeout Checklist
Part 2

EXCESS/SURPLUS
PROJECT BUDGET TO ACTUALS SUMMARY Spreadsheet

